



RECEIVED
COLCHESTER, CT
2017 AUG -9 AM 11:57
Gayle Furman
GAYLE FURMAN
TOWN CLERK

Colchester Sewer and Water Commission

Minutes of the May 11, 2017 Public Hearing for the FY 17-18 Operating Budget & Regular Monthly Meeting **Municipal Office Complex** **Colchester, Connecticut**

Members Present: S. Coyle, R. Silberman (7:09), R. Peter, T. Hochdorfer, M. Hayes, M. Egan

Members Absent:

Others Present: J. Paggioli (Public Works), Stan Soby (BOS Liaison)

1) Public Hearing concerning the FY 2017-2018 Annual Sewer and Water Operating Budgets.

- A) Chairman Coyle opened the Public Hearing at 7:00 pm and read the legal notice that was published in the River East Newspaper.
- B) The Hearing was opened for public comment. No members of the public attended the hearing. The Commission members were then asked if they had comments on the budget. There were no comments from the Commission members.
- C) The Public Hearing was closed at 7:03 pm

Regular Monthly Meeting

1. **Call to Order-** Chairman Coyle called the meeting to order at 7:03 p.m.
2. **Approval of the Sewer and Water Commission March 9, 2017 Regular Monthly Meeting Minutes** – Motion to approve the minutes of the March 9, 2017 Regular Monthly Meeting Minutes as submitted, by R.Peter, second by M.Egan; Motion approved 5-0 (None abstained).
3. **Citizen's Comments** - None.

4. Subcommittee Reports

A. Finance – Transfers, Monthly financial reports, Quarterly billing, Disputes, other

Transfers – None. June meeting proposed transfers will be submitted.

Monthly Financials – Discussion.

Quarterly Billing –As of 5/1/2017 we have billed out 100.7% of the projected budget FY 16-17 and collected 90.0% of the projected budget.

Disputes: None.

5. Water Activities

A. Water Activities Report – March-April 2017.

- 1) Service Work: Mark outs **, Samples –Dist. And Source, Finals. Profiles, Service Calls, Quarterly Readings, respond to customers complaint issues,
- 2) New Developments, - 544 Norwich. Northwoods 4 Units, 4 Buildings Nature's Way
- 3) Water Hauling – Halted with Voluntary Conservation Notice –Still in effect-May reevaluate.
- 4) Backflow Cross Connections inspections-, correction verifications. Notice to billed questions
- 5) FY 2017 Vehicle in operation.
- 6) Main breaks: none.
- 7) Budget Preparation
- 8) Main Flushing Schedule
- 9) Significant Markouts – ConnDOT Rt 85 paving. Structure count for adjustments.

B. Water Projects Status –

- 1) Park Place –Meter installations & Connection Fees at each lot rented and CO Issued.
- 2) Eastern WUCC draft document, ESA, Eastern WUCC Water Supply plan, representation at meeting. See item below

6. Sewer Activities

A. Joint Facilities Report –Final close out cost to be completed by February Joint Facilities Meeting. Approximate Budget numbers discussed in regard to Capital Expenditures for the Treatment Plant and Annual Budget. As part of the FY 16-17 Budget, the cost of Capital Items Approved within the Sewer Operating Budget at the Joint Facilities Treatment Plant (Automatic Bar Screen, and Septage Automation Station) the Colchester portion were to be funded by use of the existing Sewer Capital Fund. At this point with the projects commencing, the need to appropriate the funds (\$117,500) is required. Motion was made: That the Sewer and Water Commission recommends to the Board of Selectman acting as the Town of Colchester WPCA, to appropriate \$117,500 from the Sewer Capital Fund for improvements to the Colchester-East Hampton Waste Water Treatment Plant. Motion By : R.Silberman Seconded by: R. Peter, Motion passed 6-0.

B. Sewer Activities Report – within the Collection System – No issues. 3

private laterals had blockage/roots issue. Chestnut Hill Road –Norwich Ave Pump Chamber – Interior Cover needs replacement, sensor failure 5-7-17 repaired.

C. Sewer Projects Status – Discussion above.

7. Old Business

A) RFP 2015-16 Engineering Services Well 3A Project – Update:

Coordinating Test Drilling upon receipt of Certificate. Limited due to budget preparation.

B) Prospect Hill Pump Station – Replacement of check valve. See attached. It is anticipated that the work can be conducted within operational monies being split over the two fiscal years due to the lead time for the ordering and receiving of the specific check valve and the need to install it during low flow time frames. Joint Facilities has noted the shaft for the grinder continues to drop in the inlet of the station. This usually indicates that the lower bushing has worn away or the lower housing needs to be replaced. New England Pump will pull the existing unit to evaluate. Last time the unit required work/replacement was approximately 14 years ago.

C) WUCC Report of Activities- The Eastern WUCC has convened and specific to Colchester, Colchester has reaffirmed it's desired to maintain the Corporate Limits of the Town for its ESA (Exclusive Service Area) provider status. Motion will be required in order to reaffirm the ESA status for the Town. Final revised reaffirmation document for included motion. The Eastern WUCC Meeting discussed.

Motion was made: That the Sewer and Water Commission recommends to the Board of Selectmen, that the First Selectman be authorized to sign and submit the "Statement of Confirmation of Exclusive Service Area Boundaries Eastern Water Supply Management Area" for the municipal limits of the Town of Colchester as depicted on Map "ESA Fig. 6"; attached here with. Motion By: R. Peter, Seconded by: M. Egan Motion passed 6-0.

D) Proposed Sanitary Sewer Connection Request- GAIA Gardens. Reference March Meeting. Mr. Paggioli briefed the commission concerning the 3/27/2017 Mr. Paggioli, Attorney Howlett, and James Ericson of Lenard Engineering met with the DEEP in order to obtain the details of the proposed Grant/Loan that Attorney Howlett described to her understanding during the March Sewer and Water Commission. The conclusion of the meeting was the Town of Colchester was to be the party at risk with the funding and would be required/responsible to conduct/responsible all work, and would be required to bond for the entire project. Additionally the State and Town POCD has the area listed as "Sewer Avoidance Areas" and would have to have each plan amended to be eligible. As noted at the March Sewer and Water Commission meeting, there is not a consent order against the property at 12 Balaban Road. The Commission consensus was that the Clean Water Grant option was not

favorable for the Town, and no further action would be required regarding this portion of the request.

- E) FY -17-18 Operating Budget** – The synopsis of the proposed budget is as follows: Water; a 1.5% increase of water use fees. Adequate Capital Funding and contingency. Sewer; Use of Fund balance for operational expenses only included. Capital Expenses at Joint Facility to be addressed after from existing Capital Funds, no rate increase proposed.

Motion was made to recommend for adoption, to the Board of Selectmen the FY 2017-2018 Sewer and Water Operating Budget as presented at the Public Hearing dated 5-11-2017. Motion by R. Peter, second by R. Silberman, Motion passed 6-0.

- 8. Adjourn** - Motion to adjourn, by R.Silberman , second by T.Hochdorfer ; Motion approved 6-0. Chairman Coyle adjourned the meeting at 7:54 p.m.

Respectfully submitted,
James Paggioli, L.S.